

Priory Tennis Club - External Privacy Policy - Summary

- Priory Tennis Club (PTC) respects your privacy and is committed to protecting your personal data. Full privacy policy: <https://priorytennisclub.co.uk/wp-content/uploads/2023/04/gdpr-external-privacy-policy-priory-tennis-club.pdf>
- Under GDPR/data protection legislation, PTC is responsible for deciding how it holds/uses personal information about you, when you:
 - Contact us (via website, social media, email or phone/text)
 - Visit our website or social media pages, or interact (e.g. comment, 'like') on those pages
 - Register as a club member or renew membership
 - Join the club WhatsApp group for updates on Club Nights, social events etc
- This information may include:
 - Information about your identity, including your full name and date of birth
 - Contact information, including postal address, email address and telephone number
 - Additional information relevant to your use of PTC's website and communication channels, such as your contact preferences, survey responses and feedback
 - Information about your location and IP address when you visit PTC's website
 - Payment information or bank details in order to pay membership fees, coaching fees, club outings, etc
- PTC will only use your personal information for the purposes for which it was collected it, unless it is reasonably considered that it needs to be used for another reason and that reason is compatible with the original purpose. If your personal information is needed for an unrelated purpose, PTC will notify you
- If required, PTC will share your information with:
 - Management Committee members/other members for club administration purposes
 - Internet hosting providers to host the website, infrastructure, services and applications
 - Contact management systems to send emails, instant messages, social media messages and SMS messages
 - Suppliers, e.g. club kit, competition prizes
 - Venues for social events, outings, etc
 - Other third parties where PTC believes sharing the information is required by the law or is necessary to protect the safety of members or the public
- PTC will store your personal information only for as long as it's needed for the purposes for which it was collected
- What data rights do you have?
 - The right to be informed – about what data PTC collects and how it is used
 - The right to access – to have a copy of the information held
 - The right to correct inaccurate/incomplete data
 - The right to be forgotten – the information is no longer needed, you withdraw consent or we have used your information unlawfully
 - The right to object to direct marketing
- PTC does not ordinarily rely on consent for data collection, other than for marketing communications sent by email/text. You have the right to withdraw consent ('opt out') at any time, or complain about our collection/use of your data, by emailing **priorytennisclubwsm@gmail.com**. You also have the right to complain to the Information Commissioner's Office (ICO), via the ICO website.